

## Conservation Trainee

1-year contract

4 days a week, 30 hours a week

£19,800 pro rata

25 days annual leave plus bank holidays, pro rata



Thank you for your interest in our Conservation Trainee vacancy.

Carymoor Environmental Trust is an environmental education charity based outside Castle Cary in Somerset. We offer a broad range of environmental education to schools, community groups, and families to promote sustainable living. Our unique site has a working Waste Transfer Station and a nature reserve created on a restored landfill site. We have around 5000 visitors each year who come to us for school trips, adult education courses, volunteering, and family events. You can read more about our work at [www.carymoor.org.uk](http://www.carymoor.org.uk)

Over the past 25 years we have transformed a brownfield landfill site into a vibrant nature reserve. The site is an ideal location for our education programmes and is a haven for wildlife of all kinds. We manage the land to maximise its biodiversity value and in ways that engage the local community. We work with a variety of community groups, including adults with learning disabilities, volunteer groups and corporate groups.

We are seeking an enthusiastic and versatile person to join our small staff team as Conservation Trainee. This is an ideal opportunity for someone looking to start a career in conservation. Working alongside our conservation and education team you will learn a range of traditional nature conservation skills and gain experience of ecological management. You will work alongside our volunteer team and have the opportunity to support our education programme.

The position is a 1-year contract. We are an equal opportunities employer and welcome applications from all.

Please send your completed application form either by e-mail to [rupert.farthing@carymoor.org.uk](mailto:rupert.farthing@carymoor.org.uk) or by post to Carymoor Environmental Trust, Dimmer Lane, Castle Cary, Somerset BA7 7NT.

**The deadline for applications is 9am on Monday 20<sup>th</sup> November.**

If you have any questions about the role, do feel free to contact me at [rupert.farthing@carymoor.org.uk](mailto:rupert.farthing@carymoor.org.uk) or by phone on (01963) 350143.

Thank you for your interest in this role and we look forward to hearing from you.

Rupert Farthing  
Chief Executive

## Recruitment timetable:

Closing date for application forms: 9am, Monday 20<sup>th</sup> November

Candidates invited to interview: Wednesday 22<sup>nd</sup> November

Interviews: Friday 1<sup>st</sup> December



## Job Description

<b>Job Title</b>	Conservation Trainee
<b>Reports To</b>	Community Ranger
<b>Responsible for</b>	n/a
<b>Department</b>	Community and Conservation
<b>Job Purpose</b>	To support the Trust's conservation programmes and land management work.
<b>Paid position</b>	30 hours p.w. - 4 days a week at Carymoor
<b>Working Relationships</b>	<b>Internal:</b> All Staff and volunteers <b>External:</b> Contractors, conservation partners, other partner organisations and the general public.

## Key Tasks and Responsibilities

- To liaise effectively with the Community Ranger and to support the delivery of the duties and responsibilities outlined below.
- To assist with the Trust's conservation programme, helping to manage the nature reserve and working alongside other staff and volunteers.
- To assist in managing the habitats at Carymoor through conservation techniques such as hedgelaying, coppicing, and scything.
- To assist with site maintenance (e.g. keeping public footpaths, steps, and accessways clear, maintaining gates and stiles etc).
- To manage vegetation on the nature reserve in a variety of means (e.g. strimmer, slashers, loppers etc).
- To support the wildlife monitoring at Carymoor to support our Biodiversity Action Plan for the site.
- To support any related administration (e.g. survey data, updating site maps etc).
- To liaise and communicate with members of the public, contractors, and other partners as required via e-mail, on the phone, or in person.
- To ensure that all activities adhere to CET's policies and procedures and promote its charitable objectives.
- To undertake any other duties as reasonably requested by the line manager of this post.

<b>Person Specification</b>
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	<b>Essential</b>	<b>Desirable</b>
<b>EXPERIENCE</b>		<ul style="list-style-type: none"> <li>• Experience of conservation work.</li> <li>• Understanding of health and safety issues.</li> <li>• Experience of working outdoors and using tools.</li> <li>• Experience of working with volunteers.</li> </ul>
<b>KNOWLEDGE</b>		<ul style="list-style-type: none"> <li>• Understanding of environmental issues.</li> <li>• Some knowledge of local wildlife.</li> </ul>
<b>SKILLS</b>	<ul style="list-style-type: none"> <li>• Good organisational skills and time keeping.</li> <li>• Good communication and people skills.</li> </ul>	<ul style="list-style-type: none"> <li>• A sympathetic approach to all age and interest ranges in society.</li> <li>• An ability to work with people at all levels.</li> <li>• Ability to work on own initiative and as part of a small team.</li> <li>• To be active and outdoors all day.</li> <li>• IT literate with Microsoft packages.</li> </ul>
<b>PERSONAL QUALITIES</b>	<ul style="list-style-type: none"> <li>• A genuine commitment to sustainable living as well as a desire to encourage others to use resources more efficiently.</li> </ul>	